

**Fresno-Madera Area Agency on Aging
ADVISORY COUNCIL
Meeting Minutes of April 8, 2025
Fresno-Madera Area Agency on Aging
1625 E. Shaw Ave. Suite #123 Fresno, 93710**

- I. **Call to Order:**
 - a. The meeting was called to order by Chair, Michael Bishop at 1:36 PM. A quorum was established.
 - b. **Advisory Council Members Present:** Michael Bishop, Jan Clagg, Tonya Frost, Angela Stillwell, Tish Davis, Joel Gurss, Michael Mendez Jr, and Mariel Ortiz.
 - c. **Advisory Council Members Not Present:** Anne Bishop, Stefanie Diaz, and Minerva Garcia.
 - d. **FMAAA Staff Present:** Miles Robinson and Hillaree Bennett
 - e. **Guests Present:** Mollie Jacobson (Clovis Pd), Jessica Martinez (Kings View), and Mario Pena (Alzheimer's Association)
- II. **Welcome and Introductions:**
 - a. Chair Michael Bishop welcomed all in attendance and all members, and guests shared their name, title, and organization represented.
- III. **Public Comment:** No Report
- IV. **Approval of Minutes:** Chair, Michael Bishop asked for a motion to approve the **March 11, 2025** Advisory Council meeting minutes. The motion was made by Jan Clagg and seconded by Tish Davis and Angela Stillwell simultaneously. There was no discussion. The motion carried.
- V. **Old Business:**
 - a. Miles R. provided a summary of past outreach events, trainings, and advocacy efforts provided; covering activities from the end of February through the first week of April.
 - b. Tish Davis reported that FMAAA attended the Caregiver Conference at the Peoples Church on March 1, 2025.
 - c. Angela Stillwell reported that FMAAA staff filmed a clip for the Elder Abuse Awareness Month Proclamation.
- VI. **New Business:**
 - a. Miles R. reported on the upcoming activities that the FMAAA is involved with including Assemblyman Arambula's Resource Fair on April 10, 2025, an FMAAA presentation at Cedar Creek Senior Living in Madera on April 12, 2025, a presentation on FMAAA services at VCRC on April 22, 2025 Hillaree B.'s and Miles R.'s presentation to the VCRC Ombudsman on April 30, 2025, participation

in the VA Caregiver Summit on May 9, 2025 and a presentation at the Woods Mobile Home Resource Fair on May 20, 2025.

VII. Reports:

a. Advisory Council Chair Report:

i. Advisory Council Membership Status:

1. Current Vacancies: 2 Fresno County, 6 Madera County, and 2 City of Fresno.
2. Miles R. reported that Ren Ramshaw respectfully resigned her position from the Advisory Council due to her availability.
3. **Membership Criteria:** 50% of the advisory council members must be aged 60 and older. Joint Powers of Authority (JPA) representation needed from each service area (City of Fresno, City of Madera County, and Fresno County).

ii. Brief Announcements of Upcoming Events

1. Chair Michael B. reminded the group of the last resource fair being put on Assemblyman Arambula on April 10, 2025.
2. Miles R. asked the membership if there were any upcoming events the rest of the group should be aware of.
3. Chair Michael B. initiated a discussion about the Easter Seals program, noting its similarities to FMAAA and suggesting that someone from their organization would make a good representative on the Advisory Council.

b. Committee Updates and Reports:

i. Committee Structure Reevaluation

1. Miles R. briefly discussed the FMAAA Advisory Council's two new committees—Food & Resource Insecurity and Housing Insecurity. He read aloud the list of members who signed up for each committee, followed by a brief discussion on how each committee will meet quarterly, the role of the committee chair, and overall expectations.

ii. Nomination Committee

1. Chair Mike B. and Miles R. reported that the Nomination Committee needs to be formed this month. Nominations will be accepted from the floor in May and June, with voting to take place in June. Officers serve one-year terms and may be re-elected for a second year, but cannot serve more than two consecutive years. The role of the committee is to record the names of individuals nominated for each of the three officer positions. This Nomination Committee will also serve as the Election Committee and assist with administering ballots and counting votes. Angela Stillwell and Joel Gurss volunteered to serve on the committee, and Chair Mike B. officially appointed them to the role.

2. A discussion was held regarding the need to update the bylaws related to the nomination and election process to better reflect the current size and capacity of the Advisory Council.

c. **Governing Board Meeting:**

- i. The Governing Board now meets on the fourth Thursday of each month. Program Director Hillaree B. reported that the last meeting was held on March 24, 2025, during which the board approved \$385,000 in funding for HICAP services beginning April 1, 2025. A new Governing Board member, Kim Kruser, was also introduced.

d. **California Senior Legislative Report**

- i. CSL Representative, Minerva G. was unable to attend and thus there was no report.

e. **Triple-A Council of California (TACC)**

- i. Tonya Frost reported that the next TACC meeting would be Thursday, April 10, 2025. Tonya also reported that she would be attending a live meeting in November.

VIII. **Fresno-Madera Area Agency on Aging Administrative Update:**

- a. Miles R. reported that FMAAA hired Maria Palomares as a full-time Nurse Care Manager; she previously worked part-time for the agency. He noted that this is significant, as it allows for increased enrollment in the MSSP program.
- b. Miles R. reported on February and March MSSP and Linkages new enrollment numbers.
- c. Miles R. and Hillaree B. provided an update on the OCAM grant, noting that the grant has now concluded. FMAAA funded \$295,000 in direct services through the grant, including minor home modifications, utility assistance, and chore/personal care for participants with limited caregiver support.
- d. Miles R. reported that Frank Bergon and Pan-American in the City of Madera will begin the FMAAA Senior Hot Lunch program starting Monday April 14, 2025.

- IX. **Adjournment:** The meeting was adjourned at 2:32pm. The motion was made by Jan Clagg and seconded by Tish Davis. The motion carried.

Respectfully Submitted,

Miles Robinson

Miles Robinson, Administrative Manager
Fresno-Madera Area Agency on Aging