

Fresno-Madera Area Agency on Aging
ADVISORY COUNCIL
Meeting Minutes of November 18, 2025
Fresno-Madera Area Agency on Aging
1625 E. Shaw Ave. Suite #123 Fresno, 93710

I. Call to Order:

- a. The meeting was called to order by Chair, Mike Bishop at 1:32 PM. A quorum was established.
- b. **Advisory Council Members Present:** Anne Bishop, Mike Bishop, Minerva Garcia, Jan Clagg, Tonya Frost, Angela Stillwell, and Mariel Ortiz.
- c. **Advisory Council Members Not Present:** Tish Davis, Joel Gurss, Stefanie Diaz, and Michael Mendez Jr.
- d. **FMAAA Staff Present:** Miles Robinson
- e. **Guests Present:** Leilani Jurena (DHHSC) and Mario Pena (Alzheimer's Association)

II. Welcome and Introductions:

- a. Chair Mike Bishop welcomed all in attendance and all members, and guests shared their name, title, and organization represented.

III. Public Comment: No Report

IV. Approval of Minutes: Chair Mike Bishop asked for a motion to approve the **September 9, 2025**, Advisory Council meeting minutes. The motion was made by Jan Clagg and seconded by Anne Bishop. The motion carried. It was noted that the October 14, 2025, Advisory Council Meeting was cancelled due to lack of a quorum.

V. Old Business:

- a. Miles R. provided a summary of outreach events and presentations conducted in September through the beginning of October, including:
 - a. Sierra Senior Center Resource Fair on September 12, 2025, Central California Women's Conference on September 16, 2025, Legacy Commons Harvest Festival on September 19, 2025, Fresno Emergency Preparedness Safety Fair on September 20, 2025, Malaga Recreation Center Resource Fair on September 27, 2025, Older Adult Resource Fair on October 4, 2025, the Big Fresno Fair Senior Day on October 6, 2025, the Kaiser Permanente Ageing Well Sumit on October 7, 2025, and the CCLS Together for Justice Gala Fundraiser on October 9, 2025.

VI. New Business:

- a. Miles R. reported on several events that took place between October 2025 and early November 2025. New Business included events that had already taken place but had not yet been reported on due to the cancelation of the October meeting.

b. **Past Events:**

- i. October 15, 2025 – Miles R. and Adriana P. attended The Market on Kern to distribute Senior Farmers Market Voucher Cards (SFMNP Cards)
- ii. October 16, 2025 – Alejandro G. and Julian G. attended REFCO's Health and Wellness Fair at Pardini's
- iii. October 17, 2025 - FMAAA directors and managers attended VCRC's Fundraiser Gala Event - Tropical Soiree
- iv. October 18, 2025 - Alzheimer's Association's held their Walk to End Alzheimer's at Woodward Park at 8:00AM
- v. October 18, 2025 – Miles R. and Adriana P. attended Senior Citizens Law Day at San Joaquin College of Law
- vi. October 23, 2025 – Miles R. attended the Fresno Housing Health Fair
- vii. October 23, 2025 – Miles R. attended Assembly Member Arambula's Selma Health Fair
- viii. October 31, 2025 – Miles R. and Adriana P. will attend the Kaiser Permanente Fresno Aging Well Resource Fair
- ix. November 4-7, 2025 – Program Director Hillaree B., Executive Director Jamie S., Nutrition Manager Sarah S., and Clinical Manager Sarah C. attended the 2025 Annual California Association of Area Agencies on Aging (C4A) Conference
- x. November 6, 2025 - Lorena G., and Sabrina T. attended the Veterans Administration Caregiver Fair
- xi. November 8, 2025 – Miles R. presented to the Grater Fresno Parkinsons Support Group
- xii. Miles R. spoke about the Grant Team for the RFP (Request for Proposal) process and shared that FMAAA is looking for a volunteer from the Advisory Council to join the team. Council members asked what RFPs are, and Miles explained that an RFP is required for any grant that FMAAA provides in the amount of \$100,000 or more. He mentioned that FMAAA has sent out RFP packets for HICAP, the Title III E Family Caregiver Support Program, the Long-Term Care Ombudsman Program, Title III B Legal Assistance, the Title III C Home Delivered Meals Program and Senior Hot Lunch Program, and Title III C for a Registered Dietitian.
- xiii. Miles R recognized Social Work Care Manager Adrian P. for her active participation and willingness to volunteer for outreach events. Miles noted the “crazy busy” outreach season and how Adiana really made a difference.

VII. Reports:

a. **Advisory Council Chair Report:**

- i. This report was made by Chair Mike Bishop.

ii. **Advisory Council Membership Status:**

1. Current Vacancies: 2 Fresno County, 6 Madera County, and 1 City of Fresno.

2. The Advisory Council has significant vacancies. Efforts to recruit from Madera have been challenging despite offering mileage reimbursement.
3. **Membership Criteria:** 50% of the Advisory Council members must be aged 60 and older. Joint Powers of Authority (JPA) representation needed from each service area (City of Fresno, City of Madera County, and Fresno County).

iii. **Brief Announcements of Upcoming Events**

1. Chair Mike Bishop reported on his and Anne Bishop's Legacy Planning Workshop series and how it is designed to prepare individuals for the next steps of their lives and ensure they have all their paperwork, finances, and other key information documented and accounted for.
2. Minerva Garcia reported on an event in downtown Clovis with food and activities for individuals of all ages.
3. Minerva Garcia requested that more information be shared with the Council about upcoming activities and events for older adults. Miles R. mentioned that he tries to include flyers for upcoming events in the Advisory Council Agenda Packets whenever possible but will strive to provide more information in the agendas.

b. **Committee Updates and Reports:**

i. **Food and Resource Insecurity Report:**

1. Committee Chair, Angela Stillwell reported that the committee continues to meet and that their current task is to convert the Food and Resource list into a printer friendly version that is easy to read.

ii. **Housing Insecurity Committee Report:**

1. Anne Bishop reported that her committee did not have any updates at the time of the meeting but planned to meet again soon. Miles R. mentioned the errors that were noted on the FMAAA Housing List and explained that they were corrected during the annual review and the update to the new resource format. Miles R. stated that he would share the updated resource with the membership.
2. Angela S. reported that Fresno Housing Authority is pursuing grants for a senior-only housing complex near the Clovis Senior Center and new library, with an estimated 2026–2027 timeline. The project includes about 80 units, elevator access, and income-based rent capped at 30 percent including utilities. She noted high demand at other Section 8 sites, suggested connecting the housing work group with Fresno Housing leadership to coordinate

partnerships and referrals, and encouraged supporting local seniors with applications and accessing available units.

c. Governing Board Meeting:

- i. Miles R. reported that the Governing Board met Wednesday, November 12, 2025, at the Fig Garden Library with quorum achieved and noted that meetings are held on the second Wednesday of each month and open to the public, though they may be canceled if there is no new business. He shared that One Time Only funds were approved for contract amendments for the Long-Term Care Ombudsman Program, Title III D, Title III E, MIPPA, and HICAP programs.

d. California Senior Legislative Report:

- i. CSL Representative Minerva Garcia reported that the top ten legislative proposals affecting older adults were shared and members were encouraged to contact their local representatives, including Assemblymember Arambula. She noted the long history of senior-focused proposals passed over the years, the need for improved training for council representatives, and ongoing teleconference and open meeting requirements. Minerva emphasized the importance of evaluating cost, benefit, and community impact, and highlighted participation levels and vacancies across counties. Members were encouraged to review the proposals and stay engaged with local and state legislators.

e. Triple-A Council of California (TACC) Report:

- i. Tonya Frost reported that she attended the TACC and C4A Conference in Orange County on November 5–7. She highlighted the nine breakout sessions she attended and shared how valuable it was to interact with individuals from across the state. She noted that each day was full but very educational. Tonya also highlighted a presentation by LA County APA on their Tactical Team, which is used for extreme cases and involves multiple groups working together. She added that Kyle Pennington from her Aging Veterans Coalition presented at a breakout session, describing it as two worlds colliding.

VIII. Fresno-Madera Area Agency on Aging Administrative Update:

a. Miles R. gave the following updates:

- i. FMAAA is working to open Parlier and Del Rey as congregate nutrition sites.

IX. Adjournment: The meeting was adjourned at 2:42 pm. The motion was made by Jan Clagg and seconded by Anne Bishop. The motion carried.

Respectfully Submitted,

Miles Robinson

Miles Robinson
Administrative Manager
Fresno-Madera Area Agency on Aging